

Isle of Wight Council Application for Free School Meals & Pupil Premium Registration Form



PLEASE DO NOT COMPLETE THIS FORM IF YOU ARE ENTITLED TO WORKING TAX CREDIT AS YOU ARE NOT ELIGIBLE TO RECEIVE FREE SCHOOL MEALS

1. DETAILS OF PARENT/ LEGAL GUARDIAN claiming one of the benefits listed below:

Title:		Surname:			
Forename:			Date of Birth:		
Address (both guardian and child/ren):					
Postcode:		Tel No. Home:		Mobile:	
Relationship to child(ren)			National Insurance No.		

2. NAMES & DETAILS OF CHILD(REN) in Full Time Education at school, for whom you are claiming free school meals:

Full name	Date of birth	Year Group	Name of School

3. WHICH QUALIFYING BENEFIT DO YOU RECEIVE: [please tick appropriate box]:

You must be in receipt of one or more of these benefits to receive Free School Meals.

PLEASE NOTE: Your application will be checked online using the Department for Education (DfE) Free School Meals Eligibility Checking System (FSM ECS). The date of entitlement to free school meals is the date we receive a valid application and eligibility is confirmed.

a) Income Support	
b) Employment Support Allowance (Income Related)	
c) Income based Jobseeker's Allowance	
d) Guaranteed Pension Credit	
e) Support under part VI of the Immigration & Asylum Act 1999	
f) Child Tax Credit with an annual taxable household income assessed by HMRC of less than £16,190. (If you or your partner are entitled to Working Tax Credit, you do not qualify for Free School Meals regardless of your income).	

NB [From 1st May 2009, where a parent is entitled to Working Tax Credit during the 4-week period immediately after employment ends, **OR** after they start to work less than 16 hours per week, they will be eligible to claim Free School Meals for that 4-week period]

DECLARATION

- I will notify Isle of Wight Council if my benefit is stopped/changed and I understand if I do not do this or give false information I will have to repay the cost of any meals taken free to which my children were not entitled.
- I agree that you will use the information provided to process my claim and will contact other sources as allowed by law to verify my initial and ongoing entitlement.
- I understand that this information may also be used to assess entitlement to receive free travel to school for my children.
- I understand that I can contact you and withdraw my consent for you to use this information for these purposes at any time.

Signature of Parent/ Guardian	Date

PLEASE RETURN THIS FORM TO:

School Admissions, Floor 4, County Hall, Newport, Isle of Wight, PO30 1UD. (Tel: 01983-821000)

You can apply online at: www.iwight.com/schooladmissions

Data Protection Act 1998

The information you supply on this form regarding your child will be held on computer or other filing system and may be checked against other information held by the Isle of Wight Council and any other related agency. Your child's information is covered by the Data Protection Act 1998 which gives you the right to see it if you want to, by application to the Director of Children and Young People, County Hall, Newport PO30 1UD.

For Office use only:	Received:	Evidence Checked:	Free from:	CHS751

About this form

From September 2014 all children who are in reception, year 1 or year 2 in a state-funded school will be offered a free healthy school lunch. Children in other school years will also be offered a free school lunch if their parent is receiving any of the welfare benefits listed overleaf.

Registering could raise money for your child's school

Registering for free meals could raise an extra £1,300 for your child's school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed on the form. It is therefore important to sign up for free school meals, even if your child is in reception, year 1 or year 2, so that your child's school receives as much funding as possible.

How the information on this form will be used

The information you provide on this form will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used in relation to children in year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school.

Thank you for completing this form and helping to make sure your child's school is as well funded as possible.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.