(A company limited by guarantee)

# ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

# LANESEND PRIMARY (A company limited by guarantee)

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## LANESEND PRIMARY (A company limited by guarantee)

## **REFERENCE AND ADMINISTRATIVE DETAILS**

## Members

Scott Raven Joanna Hunter (resigned 26 November 2019) Katherine Palfrey (resigned 26 November 2019) Karen Herbert-Duff (resigned 26 November 2019) Gillian Bilbo (appointed 26 November 2019) Eric Fleming (appointed 26 November 2019) Anne Glentworth (appointed 26 November 2019)

## Trustees

Andrea Flux, Staff trustee1 Karen Herbert-Duff, Chair Joanna Hunter, Vice Chair Emma Norton1 Caroline Sice, Headteacher & Accounting Officer1 Tara Hopkinson, Staff trustee1 James Hall1 Sam Newson1 Steven Dixon Laura Augustus (appointed 15 May 2020) Ian Carrington (appointed 22 April 2020)

<sup>1</sup> Money Group

## Company registered number

09154494

## Company name

Lanesend Primary

## Principal and registered office

Love Lane, Isle of Wight, PO31 7ES

#### **Progression team**

Caroline Sice, Headteacher Tara Hopkinson, Early Years Phase Leader Sally Coppen, Yr 1&2 Phase Leader Graham Andre, Yr 3&4 Phase Leader

## Company secretary

Carrie Almond

#### Senior management team

Caroline Slice, Headteacher David Cooper, Deputy Headteacher Nicola Napier, Assistant Headteacher

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## REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## Independent auditors

James Cowper Kreston, 9th Floor, The White Building, 1-4 Cumberland Place, Southampton, Hampshire, SO15 2NP

## Bankers

Lloyds Bank, 22 St Thomas' Square, Newport, Isle of Wight, PO30 1SQ

## Solicitors

Paris Smith, 1 London Road, Southampton, Hampshire, SO15 2AE

# LANESEND PRIMARY (A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their annual report together with the audited financial statements and auditor's report of the charitable company Lanesend Primary (the academy) for the period starting 1st September 2019 to 31 August 2020. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The trust operates an academy for pupils aged 4-11 serving the local area of Cowes and has families from across the Isle of Wight too. It has a pupil capacity of 420 and had a roll of 439 as at the school census date, January 2020.

## Structure, governance and management

## a. Constitution

The academy trust is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum of Association and Articles of Association are the primary governing documents of the academy trust.

The Trustees of Lanesend Primary School are also the directors of the charitable company for the purposes of company law.

The charitable company is known as Lanesend Primary. The principal objective of the academy is to provide education within a primary school setting.

Details of the Trustees who served during the year, and to the date these accounts are approved are included in the Reference and administrative details on page 1.

## b. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### c. Trustees' indemnities

Trustees third party indemnity is covered by a policy of insurance with Zurich insurance.

## d. Method of recruitment and appointment or election of Trustees

The number of Trustees will not be less than three but (unless otherwise determined by ordinary resolution) will not be subject to any maximum. The Members may appoint up to 12 Trustees (1 to be the Headteacher) including Staff Trustees through any such process as they may determine. The total number of Trustees (including the Headteacher) who are employees of the Academy Trust shall not exceed one third of the total number of Trustees.

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Structure, governance and management (continued)

Parent Trustees are elected by parents of registered pupils at the academy and must be a parent of a pupil at the Academy at the time they are elected. The number of Parent Trustees required shall be made up by Parent Trustees appointed by the Board of trustees if the number of parents standing for election is less than the number of vacancies.

The Trustees may also appoint Co-opted Trustees. The Trustees may not co-opt an employee of the Academy Trust as a Co-opted Trustee if the number of Trustees who are employees of the academy trust would then exceed one third of the total number of Trustees (including the Headteacher).

The term of office for any Trustee shall be four years and, subject to remaining eligible to be a particular type of Trustee, any Trustee may be re-appointed or re-elected. A Trustee shall cease to hold office if he resigns his office by notice to the Academy Trust (but only if at least three Trustees will remain in office when the notice of resignation is to take effect). A Trustee shall cease to hold office if he is removed by the person or persons who appointed him, however this does not apply in respect of a Parent Trustee.

Each school year the Trustees shall elect a chairman and a vice-chairman from among their number. A Trustee who is employed by the academy Trust shall not be eligible for election as chairman or vice-chairman.

#### e. Policies adopted for the induction and training of Trustees

All new Trustees complete in-house induction training and are given the opportunity to attend the Local Authority new Trustee training sessions. Each new Trustee is paired with an experienced Trustee who will provide additional support. All Trustees are provided with access to policies, procedures, minutes, accounts, budgets and other documents that they will need to undertake their role as Trustees. All Trustees are invited to external and in-house training throughout the year. We also provide access to the Hampshire Trustee Portal for all trustees and the school subscribes to Hampshire Trustee Services along with access to GovernorHub and membership of NGA.

## f. Organisational structure

The academy has a leadership structure which consists of the Trustees and the Progression Team. The aim of the leadership structure is to devolve responsibility and to encourage involvement in the decision making at all levels. The Trustees are responsible for establishing general policy, adopting the School Improvement Plan and budget, approving the statutory accounts, monitoring the academy budget and school data both at local and national level. Trustees lead the strategic development about the direction of the academy, capital expenditure and staffing appointments. The Progression Team as of 1st September 2020 consists of the Headteacher, Assistant Head of School, Assistant Head of KS1 and Assistant Head of KS2, prior to this it consisted of Headteacher, Deputy Headteacher and Phase Leaders. The Progression Team and Trustees with support from the school Finance Manager implement the policies laid down by the Trustees and report back to them. The Headteacher is responsible for the appointment of staff, though appointment panels for teaching posts always include a Trustee. From 1st September 2020 the academy also has Year Leads who assist with the day to day operation of the Academy, in particular overseeing teaching and learning quality, staff, and pupils. The Principal/Headteacher is the Accounting Officer. The school Finance Manager is the Chief Financial Officer.

## g. Arrangements for setting pay and remuneration of key management personnel

Pay and remuneration for key management is determined under the Performance Management Policy. The Headteacher's pay is determined by a performance management panel which is made up of 3 trustees and an independent consultant (who acts as an advisor to the panel). The panel decides the Headteacher's pay and is put forward for ratification to the Money Group who have been delegated powers by the Full Board of trustees. All other staff are invited to a Performance Management review against targets set and overall school performance. The Headteacher will present the evidence from these meetings to the Money Group at a Performance Management and Pay review meeting. The members of the Money Group will then decide pay changes for staff. These decisions have been delegated to the Money Group by the Full Board of trustees.

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Structure, governance and management (continued)

#### h. Related parties and other connected charities and organisations

Lanesend Primary is a standalone academy without any organisational connections to other schools, charities or companies.

## **Objectives and activities**

#### a. Objects and aims

The company was set up on the 1st September 2014. The principal objective and activity of the Charitable Company is the operation of Lanesend Primary School. Our school ethos is to embed a love of learning; we want our children to foster a lifelong love of learning and truly believe that every member of staff within our team are responsible for supporting the children in this goal. For this to be achieved:

- Children should feel safe and secure in a caring and stimulating environment
- Have access to the whole curriculum and more
- The personal wellbeing and all round development of our children is given high priority
- ICT use to support children's learning and access to the curriculum
- Opportunities to help them engage in their learning and play
- A highly skilled and dedicated team
- Standout teaching and learning
- An outward looking school
- Strong parental partnerships
- Strategic vision and development from Members and Trustees through clear communication and insight into the school's strengths and development areas
- We do what needs to be done for all children

## **Visions and Ethos**

- Love Learning Our Teachers Love Teaching and Teach our Children to Love Learning.
- We do what needs to be done for every child.
- Growing successful adults through opportunities to experience diverse aspects of learning and life.
- An Island school with boundless opportunities.
- Curriculum innovation for the twenty-first century.
- Inspiring a love of learning through positive choices
- Team Lanesend supporting each other always.

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## **Objectives and activities (continued)**

## b. Objectives, strategies and activities

The main objectives for the year ended 31 August 2020 were as follows:

- To gain PEACH accreditation (silver) through special project using Boxall Profile
- To introduce Trick Box to support mental health wellbeing in school for children, families and staff
   Eco-school award
- Recruitment of skilled Trustees to ensure full complement and fulfil support and challenge role.
- Coaching development across the school
- Full year planned in advance of monitoring by Deputy Head and Assistant Head to ensure all lessons are good or better and ensure this translates into the improvement of teaching of the curriculum, attainment and outcomes
- Staff Family Champion to develop engagement in the academic support of children in school
- Family support programme to develop resilience and improve mental health
- Maintain high standards of safeguarding across the day, week, term, year
- Staff questionnaire completed at the beginning and end of the year to ensure wellbeing
- Pupil Premium Plan –maintaining progress from Reception to Year 6.
- Sports Premium Plan training for teachers. Multiskills with a focus on throwing and catching and that the P.E. curriculum is sequential to the building of skills
- Oracy lead to complete accredited course to continue developing oracy across the school
- NACE CPD across the year
- Ensure all lessons contribute to a series of learning that delivers the curriculum intent
- Ensure all lessons embed learning over time and knowledge and skills can be recalled (cumulatively sufficient knowledge)
- Monitor that learning is not through isolated application but through integrated application assessment of learning
- Phonic action plan in place and working with Springhill English Hub to increase phonic outcomes in year
   1
- Families to become confident in the use of phonics using new decodable books
- To complete a review of spelling provision and its impact to include phonic provision in KS2
- New Edukey online system to support AEN and evaluating impact of support and interventions
- To develop mathematical language in multi-step problems across the school
- To monitor and track progress of prior high attainers from KS1 to KS2
- To invite past pupils in to school to raise aspirations
- Community and charity experiences developed in 4, 5 and 6 through the creation of a pupil PTA, (as in, Pupil Teacher Association)
- Implement behaviour support plan to recognise behaviour escalation quickly and reduce impact on staff and children – MAYBO training
- To increase the attendance of children with an EHCP and have English as an Additional Language to the school target of 97.6%
- To challenge the use of gay when used in social situations
- To implement key workers for Year 6 to support learning and positive behaviour choices
- To raise boys attainment at GLD and to reduce the gender gap
- To raise APS with a particular focus on increasing greater depth with all early learning goals
- To develop transition from EYFS to Year 1, maintaining outcomes from EYFS
- To increase phonic standard to national at the end of Year 1
- To secure assessments so that progress forward is to be maintained.
- Trial of baseline for Reception 2019/20

## ACTIVITIES FOR ACHIEVING OBJECTIVES

- To attend PEACH network meetings
- To complete Boxall profiling for whole school along with data to identify children to support
- To work with Emma Blake on a joint conference
- Trick Box training for staff
- Trick Box training for AF/HH/CS parenting courses

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## **Objectives and activities (continued)**

- Implementation of Trick Box and monitoring
- Include Trick Box questions in Wellbeing Survey for children
- Learning walks for Trick Box and pupil voice
- Research Eco-schools award
- Action plan created for Eco Award
- Weekly/termly newsletter re eco-award
- Self-evaluation for next steps to develop eco practice in school
- advertise roles in newsletter for new trustees
- Wider advertisement recruitment through business for new trustees
- Members to recruit replacement persons
- To develop action plan for coaching
- The school is a fully embedded coaching/support school
- IRIS observations to benchmark task design
- Monitoring cycle in place and communicated with staff for coaching
- To identify a staff member to develop family engagement
- Action plan created for family engagement
- Families are confident in supporting their children in learning
- To plan open lessons every half term
- To video lessons and share on You Tube
- Family survey completed
- Training for AF/HH/CS parenting courses
- Penny Crossley Relax Kids programme for children and families
- Sample children tracked for evidence of wellbeing
- To identify need, tailored provision and effective working partnership with families
- Training for P.E. skills x 2 across the year
- Review of curriculum
- Curriculum leads are confident in their area of P.E.
- Action plan for platinum award for PE
- To attend course to continue to develop oracy as a core area across the school
- Complete and implement action plan
- All children develop metacognition through oracy
- Vocabulary is used in speaking and writing
- NACE CPD training
- Working party to inform development of NACE
- Action Plan for Remarkable children
- DHT and AHT To create monitoring timetable to include weekly learning walks, file check, pupil voice and reading records
- To review monitoring and support actions to improve teaching and learning
- Termly pupil progress reviews
- Weekly monitoring of planning, files and pupil voice
- · Curriculum leads to assess subject and plan to ensure learning delivers curriculum intent
- Performance management target for all curriculum leads to be Ofsted ready
- IRIS observations to see how learning is built upon
- Monitoring FLIC represents file evidence and planning is reflective to curriculum coverage
- Phonic action Plan written and implemented with the support of Springhill Catholic Primary School.
- Consistent planning format, assessments and de-codeable reading books used
   Action Plan for KS2 Spelling written and implemented.
- Online secure safeguarding system all files scanned to Edukey, SEND & safeguarding
- Discussion with Trent to compare previous provision map with Edukey
- Use Trent's data to identify areas to secure progress
- Create PTA meetings for children
- MAYBO training for all staff decide on behaviours to implement and explore costs
- Children are able to self-regulate and recognise how to support their wellbeing
- Termly assessment to focus emotional need both as a whole class or individually
- Ask for plans from Waterloo School research models
- Maybo trainers trained

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## **Objectives and activities (continued)**

- Use of pro-formas include Pupil Voice
- Re-focus on Star Worker and positive attitude
- Staff to model standards of work
- To meet with specific families and share attendance data
- Lessons planned through PSHE on use of 'gay'
- Anti-bullying ambassadors to re-look at buddy system
- Staff to be assigned to Year 6 children as Key Workers
- Staff to collect children to attend Pupil Progress meetings
- To write Action Plan based on SIP Priorities for EYFS.
- To complete EYFS Baselines in Autumn 1 and feedback cohort outcomes to Pre-schools.
- To meet with main feeder Pre-schools and address gaps in incoming data, focusing specifically on early Literacy and Maths skills.
- To analyse the gender balance in different areas of the EYFS learning environment.
- To develop enhancements to provision and the learning environment in identified areas to support boys interests.
- To use on entry data and half-termly tracking data to monitor boys progress and identify where intervention is needed.
- To use on entry data and half-termly tracking data to monitor progress and identify where intervention is needed to extend more able children.
- To utilise Explorability groups to provide opportunities for children to develop skills across all areas of EYFS.
- To complete EYFS Baselines in Autumn 1 and feedback cohort outcomes to Pre-schools
- To develop task design to challenge the most able children.
- To develop the Year 1 learning environment indoors and outdoors to offer appropriate challenge through provision.
- To plan focus weeks linked to skills development.
- To develop task design to focus on practical, open-ended tasks and opportunities to develop individual learning through Challenge Time.
- To implement new structure for Phonics teaching supported by Springhill.
- To run a Phonics session for families, modelling teaching of sounds and send activities home linked to sounds being learnt.
- To team teach Phonics lessons and observe Phonics across the phase.
- To ensure reading books sent home are decodable and clearly linked to sounds being learnt.
- To use on entry data and half-termly tracking data to monitor progress of children below expected on entry and identify where intervention is needed.
- To moderate judgements across Year R classes to ensure teachers have a consistent understanding of
- Expected Early Learning Goals.

## c. Public benefit

Every activity that Lanesend Primary engages in is always for the sole purpose of benefiting the children and enhancing the academy's reputation for delivering outstanding learning and extra-curricular experiences for all our children.

In setting our objectives and planning our activities the trustees have carefully considered the Charity Commission's general guidance on public benefit.

## Strategic report

### **Achievements and Performance**

## a. Attendance

2019/2020 - 93.88% against national average of 95.1% seriously impacted by Covid.

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## Strategic report (continued)

#### Achievements and Performance (continued)

#### b. Going concern

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### **Financial review**

#### a. Financial review

Most of the School's income is obtained from the Education and Skills Funding Agency (ESFA) in the form of current and capital grants, the use of which is restricted to particular purposes. The grants received during 2019/20 and the associated expenditure is shown as restricted funds in the Statement of Financial Activities. We have a Financial Management Procedures Policy which includes all processes and rules relating to our finances. The total funds held on the balance sheet at 31 August 2020 was £1,288,698 and the in year deficit was £13,324.

Covid-19 impacted the school finances with additional cleaning costs and loss of earnings on hire of facilities. It also meant our fundraising activities were stopped and this had an impact on our end of year fundraising income. Many families were also impacted which meant they struggled to pay debts to the school. As a school showing an in year surplus and with reserves we had to fund this ourselves.

The LGPS pension liability decreased so we were able to drop our pension contribution payments to the local government pension scheme to 21.1%

#### b. Reserves policy

Available reserves at 31 August 2019 (excluding pension provision and restricted fixed assets) are £165,184 (2019: £100,648). Our aim is to use the allocated funding each year for the full benefit of the children currently attending the school. However we do budget a small amount each year for unforeseen circumstances, to support planned projects to benefit the future development plans of the school and the upkeep of the building.

#### c. Investment policy and performance

Our funds are held in 2 bank accounts with Lloyds Bank and accrue interest. We currently do not invest in any investment activities which could pose a risk. Any investments are made with regard to the Charity Commission guidance in relation to investments.

#### d. Principal risks and uncertainties

All administrative and support staff are entitled to membership of the Local Government Pension Scheme. The School's share of the Scheme's assets is currently assessed to be less than its liabilities in the Scheme, and consequently the School's balance sheet shows a net liability of £963,000. The Actuary's assumptions are very much influenced by the current economic climate both nationally and internationally.

The Trustees have developed a Risk Register which is reviewed regularly by the Money Group.

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## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

## Fundraising

Lanesend Primary raises funds for itself through school fundraising such as organised events and applying for sponsorship and also with its families through LEAF (Lanesend Active Families) We also organise events to raise funds for outside charities. All our fundraising work is based on a donation ethos and culture so there is no obligation to donate. We have a clear financial difference on our accounts between the three lines of fundraising so all monies can be clearly seen. Families are always updated via text, email and our school newsletter to advise how much money has been raised. When fundraising we are always very clear who and what the money will be used for.

## Plans for future periods

The Trustees will continue working with the learners, staff and families of the school, to enhance provision in the local area to outstanding. We are committed to improving the educational and wellbeing outcomes for all our children, ensuring positive futures.

Lanesend Primary School is committed to developing education and learning for the 21st century both at a local and national level, planned developments for 2020/2021 are:

- Maths to secure and develop skills to raise outcomes for all children with an increased enjoyment and confidence.
- Assessment Development of assessment, identifying gaps and reviewing the intervention cycle to support progress and raise outcomes for all.
- Curriculum and Wellbeing Post lockdown curriculum and mental health for children, staff and families
- Diversity Overarching focus of developing an awareness of diversity

#### Funds held as custodian on behalf of others

We do not act as a custodian trustee on behalf of others.

#### **Disclosure of information to auditors**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 22 January 2021 and signed on its behalf by:

Karen Herbert-Duff Chair of Trustees

## LANESEND PRIMARY (A company limited by guarantee)

## **GOVERNANCE STATEMENT**

#### Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Lanesend Primary has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of Trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Lanesend Primary and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The board of Trustees has formally met 8 times during the year.

Attendance during the year at meetings of the board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Andrea Flux, Staff trustee	8	8
Karen Herbert-Duff, Chair	8	8
Joanna Hunter, Vice Chair	8	8
Emma Norton	7	8
Caroline Sice, Headteacher & Aco	counting 7	8
Officer		
Tara Hopkinson, Staff trustee	8	8
James Hall	6	8
Sam Newson	8	8
Steven Dixon	8	8
Laura Augustus	3	3
lan Carrington	4	4

As was prioritised last year, The Board of Trustees continued their commitment to small class sizes, however, the future looks to be financially challenging and scrutiny of finances has been top of the agenda in the Money Group. Careful consideration of how and if such a promise can be upheld moving forward into the academic year 20/21 is uncertain. The school premises were adapted creatively to accommodate the additional classes without losing the feeling of space that Lanesend enjoys.

The emergence of COVID-19 shifted our priority to ensuring the health, safety and wellbeing of the children and staff. Ensuring that guidelines and regulations were adapted and met effectively were at the forefront of the Trustee agenda. As for everyone, these times have been very unusual however it is clear the school have excelled in their reaction to the new situation and the new virtual methods of learning. Teaching and learning continued throughout lockdown, vulnerable children supported, and the necessary learning measures taken on return to school.

Prior to lockdown however, and in order to effectively monitor the delivery of the school improvement plan, all Trustees spent an intensive day in school reviewing and questioning key documents and Team members. Interviews, class observations and scrutiny of data were completed, and the day culminated in a feedback session which satisfied the Trustees monitoring requirements.

The new Assistant Headteacher made a significant impact in being able to support the existing leadership particularly in the area of AEN in which she has extensive experience and skill. The leadership structure has since been further reviewed following the departure of the Deputy Headteacher to be implemented in 2020/21.

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## **GOVERNANCE STATEMENT (CONTINUED)**

#### Governance (continued)

The Money Group is a sub group of the main board of trustees. Its purpose is to oversee the financial affairs and report as appropriate to the board of trustees. They undertake a regular review of financial policies and procedures, monitor and review income/expenditure ensuring compliance with the overall financial plan for the Academy. The group also considers and recommends the acceptance/non¬-acceptance of the Academy's budget at the start of the year. This group also monitors and reviews the overall effectiveness of leadership and management; contributes to the monitoring of matters concerning the school premises and grounds, Human Resources, security and Health and Safety and safeguarding.

Attendance during the year at Money Group meetings (incorporating the Audit Committee) was as follows:

Trustee	Meetings attended	Out of a possible	
Caroline Sice	5	6	
Sam Newson	4	6	
Emma Norton	6	6	
Tara Hopkinson	6	6	
James Hall	6	6	
Review of value for money			

As accounting officer, the Headteacher has responsibility for ensuring that the academy delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy has delivered improved value for money during the year by:

- Training with our learning consultant for teaching and learning
- Investment in new sports equipment for whole school
- Implementation of the Trickbox system for the whole school to help with resilience and behaviour
- Continued to provide opportunities for our Remarkable Children through a range of activities.
- Continued work with Portswood Teaching Alliance
- Audit for 18/19 was signed off as appropriate
- Whole school staff training in NACE
- Significant improvements made to the heating system
- Investment in new phonic books
- We invested in 2 trampolines for the outside area
- Raised funds for a school sensory garden
- Invested in groundworks for a new improved play area
- Invested in Assistant Head for 19/20 which has supported the leadership team and growing needs of school
- Edukey system purchased which ensure effective storage and sharing of information

Lanesend is extremely effective in its deployment of resources because:

- Its resources are of high quality.
- All individual needs can be and are met both academically and emotionally.
- The outcomes achieved recognise the value added that the school provides.
- The school employs a Family Team to support the all children and families
- The school employs an AEN Team to support the needs of individual children
- The school, employs a Finance and Admin team who support the whole school community
- We have volunteer mentors to help support vulnerable children.
- The school environment is maintained to a high level.
- Staff want to work at Lanesend and comprehensive training and development is provided
- Funding streams are explored to enable new projects throughout the school
- We have a highly efficient and effective Finance Manager and Office Team that promote careful and

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## **GOVERNANCE STATEMENT (CONTINUED)**

## Review of value for money (continued)

- accurate accounting.
- Children contribute ideas for resources through the Pupil Council
- The school continues to work with our Data Consultant to develop effective tracking and data systems in school to reflect the assessment made in the classroom
- We used our PE and Sports Grant alongside some of our delegated funding to improve the sporting engagement of all our children, this included the purchase of new sports equipment and we have a football coach every day to support lunchtime supervised football sessions, a PE session once a week and after school clubs 4 times a week. We bought in independent sports coaches such as ballet and dance to widen children's experiences.
- Covid did impact from March 2020 and the resources we were allowed to bring into the school and the funds available to spend.

## The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Lanesend Primary for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The board of Trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Trustees.

## The risk and control framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Trustees
- regular reviews by the Money Group of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- identification and management of risks

The Board of Trustees has decided not to appoint an internal auditor. However, the Trustees have appointed Emma Norton, a Trustee, to carry out a programme of internal checks.

The reviewer's role includes giving advice on financial and other matters and performing a range of checks on the academy trust's financial and other systems. In particular the checks carried out in the current period included:

- Scrutiny of Lanesend budget control processes;
- Review of key risks facing the academy (how managed and progress on actions agreed discussed at every MCG meeting);
- Review of 2018-19 Annual Report & Financial Statements;

#### (A company limited by guarantee)

## **GOVERNANCE STATEMENT (CONTINUED)**

#### The risk and control framework (continued)

- Annual review and scrutiny of Lanesend Financial Policies;
- Plan 2019-20 internal audit
- Annual report to the Trustees

Testing included:

- Income
- Procurement
- Month End
- Payroll & HR
- Budget control
- Key Risks Review

On an annual basis, the reviewer reports to the board of Trustees through the audit committee on the operation of the systems of control and on the discharge of the Trustees' financial responsibilities and annually prepares an annual summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress.

The planned schedule of works was completed and no material control issues arose.

[USER TEXT - confirm whether the internal auditor, external auditor(s) or reviewer has/have delivered their schedule of work as planned, provide details of any material control issues arising as a result of the work undertaken and, if relevant, describe what remedial action is being taken to rectify the issues.

#### **Review of effectiveness**

As accounting officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- •
- the work of the internal reviewer;
- the work of the external auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees and signed on their behalf by:

Karen Herbert-Duff Chair of Trustees

Date: 22 January 2021

**Caroline Sice** Accounting Officer

#### (A company limited by guarantee)

## STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As accounting officer of Lanesend Primary I have considered my responsibility to notify the academy board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and noncompliance with terms and conditions of all funding received by the academy, under the funding agreement in place between the academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy board of Trustees are able to identify any material irregular or improper use of all funds by the academy, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.

**Caroline Sice** Accounting Offit

Date: 22 January 2021

## (A company limited by guarantee)

## STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;#
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees and signed on its behalf by:

Karen Herbert-Duff Chair of Trustees

Date: 22 January 2021

#### (A company limited by guarantee)

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF LANESEND PRIMARY

## Opinion

We have audited the financial statements of Lanesend Primary (the 'academy') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the academy's ability to continue to adopt the going concern basis of
  accounting for a period of at least twelve months from the date when the financial statements are
  authorised for issue.

## (A company limited by guarantee)

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF LANESEND PRIMARY (CONTINUED)

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Other information includes the Reference and administrative details, the Trustees' report including the Strategic report, and the Governance statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

## (A company limited by guarantee)

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF LANESEND PRIMARY (CONTINUED)

#### **Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our Auditors' report.

#### Use of our report

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Louise Hallsworth FCA (Senior statutory auditor) for and on behalf of James Cowper Kreston Chartered Accountants and Statutory Auditor 9th Floor

The White Building 1-4 Cumberland Place Southampton Hampshire SO15 2NP

Date: 29 January 2021

## (A company limited by guarantee)

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO LANESEND PRIMARY AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 4 October 2019 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Lanesend Primary during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Lanesend Primary and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Lanesend Primary and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Lanesend Primary and ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of Lanesend Primary's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Lanesend Primary's funding agreement with the Secretary of State for Education dated 1 September 2014 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

## Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

#### (A company limited by guarantee)

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO LANESEND PRIMARY AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

#### Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

sures courper Weston

James Cowper Kreston Chartered Accountants and Statutory Auditor

9th Floor The White Building 1-4 Cumberland Place Southampton Hampshire SO15 2NP

Date: 29 January 2021

## (A company limited by guarantee)

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:						
Donations and capital	_					
grants	3	10,302	-	77,646	87,948	389,930
Charitable activities	4	101,015	2,381,458	-	2,482,473	2,242,865
Other trading activities	5	40,798	-	-	40,798	49,145
Investments	6	158	-	-	158	172
Total income		152,273	2,381,458	77,646	2,611,377	2,682,112
Expenditure on:						
Charitable activities	7	68,941	2,681,300	69,460	2,819,701	2,853,161
Total expenditure		68,941	2,681,300	69,460	2,819,701	2,853,161
Net		83,332	(299,842)	8,186	(208,324)	(171,049)
income/(expenditure)			(299,042)	0,100	(200,324)	(171,049)
Transfers between funds	18	(18,796)	81,842	(63,046)	-	-
Net movement in funds before other						
recognised gains/(losses)		64,536	(218,000)	(54,860)	(208,324)	(171,049)
Other recognised gains/(losses):						
Actuarial gains/(losses)						
on defined benefit pension schemes	24	-	195,000	-	195,000	(474,000)
Not movement in						
Net movement in funds		64,536	(23,000)	(54,860)	(13,324)	(645,049)
Reconciliation of funds:						
Total funds brought						
forward		100,648	(940,000)	2,141,374	1,302,022	1,947,071
Net movement in funds		64,536	(23,000)	(54,860)	(13,324)	(645,049)
Total funds carried forward		165,184	(963,000)	2,086,514	1,288,698	1,302,022

The notes on pages 26 to 48 form part of these financial statements.

## (A company limited by guarantee) REGISTERED NUMBER: 09154494

## BALANCE SHEET AS AT 31 AUGUST 2020

	Note		2020 £		2019 £
Fixed assets					
Tangible assets	13		2,086,514		2,141,374
			2,086,514		2,141,374
Current assets					
Stocks	14	13,521		9,227	
Debtors	15	81,851		193,928	
Cash at bank and in hand	22	251,735		411,181	
		347,107		614,336	
Creditors: amounts falling due within one year	16	(162,198)		(490,377)	
Net current assets			184,909		123,959
Total assets less current liabilities			2,271,423		2,265,333
Creditors: amounts falling due after more than one year	17		(19,725)		(23,311)
Net assets excluding pension liability			2,251,698		2,242,022
Defined benefit pension scheme liability	24		(963,000)		(940,000)
Total net assets			1,288,698	· · · · · ·	1,302,022
Funds of the academy Restricted funds:					
	4.0			0 4 4 4 0 7 4	
Fixed asset funds	18	2,086,514		2,141,374	
Pension reserve	18	(963,000)		(940,000)	
Total restricted funds	18		1,123,514		1,201,374
Unrestricted income funds	18		165,184		100,648
Total funds			1,288,698		1,302,022
				:	

## (A company limited by guarantee) REGISTERED NUMBER: 09154494

## BALANCE SHEET (CONTINUED) AS AT 31 AUGUST 2020

The financial statements on pages 22 to 48 were approved and authorised for issue by the Trustees and are signed on their behalf, by:

\*\*\*\*

Karen Herbert-Duff Chair of Trustees

Date: 22 January 2021

The notes on pages 26 to 48 form part of these financial statements.

## (A company limited by guarantee)

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2020

Note	2020 £	2019 £
20	(145,004)	82,912
21	(14,442)	(15,394)
-		
	(159,446)	67,518
	411,181	343,663
22, 23	251,735	411,181
	20 21	Note         £           20         (145,004)           21         (14,442)           (159,446)         411,181

The notes on pages 26 to 48 form part of these financial statements

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1** Basis of preparation of financial statements

The financial statements of the academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

## 1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

## 1.3 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

#### 1.4 Income

All incoming resources are recognised when the academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### • Grants

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 1. Accounting policies (continued)

#### 1.4 Income (continued)

#### • Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### • Other income

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the academy has provided the goods or services.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the academy; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### • Charitable activities

These are costs incurred on the academy's educational operations, including support costs and costs relating to the governance of the academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### 1.7 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies (continued)

#### 1.7 Tangible fixed assets (continued)

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold property	- Land - Straight line over 125 years
	Buildings - Straight line over 50 years
Fixtures and fittings	- Straight line over 4 years
Motor Vehicles	- Straight line over 5 years
Outdoor area	- Straight line over 10 years

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

#### 1.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

#### **1.9** Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 1.10 Financial instruments

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement bases are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 15. Prepayments are not financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 16 and 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment.

#### 1.11 Taxation

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 1. Accounting policies (continued)

#### 1.12 Pensions

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

#### 2. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 2. Critical accounting estimates and areas of judgement (continued)

Critical areas of judgement:

Tangible fixed assets

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. Residual value assessments consider issues such as the remaining life of the asset and projected disposal values.

Operating lease commitments

The academy trust has entered into commercial lease contracts and as a lessee it obtains use of property, plant and equipment. The classification of such leases as operating or finance lease requires the academy trust to determine, based on an evaluation of the terms and conditions of the arrangements, whether it retains or acquires the significant risks and rewards of ownership of these assets and accordingly whether the lease requires an asset and liabiNty to be recognised in the Balance Sheet.

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 3. Income from donations and capital grants

	Unrestricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
LEAF donation Capital Grants	10,302 -	- 77,646	10,302 77,646	8,265 381,665
Total 2020	10,302	77,646	87,948	389,930
Total 2019	8,265	381,665	389,930	

## 4. Funding for the academy's direct cost

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	1,800,388	1,800,388	1,573,801
Other DfE/ESFA grants	-	308,888	308,888	297,005
Local authority grants	-	272,182	272,182	238,729
Uniform income	23,656	-	23,656	24,720
Sundry income	21,400	-	21,400	27,363
Meals income	18,134	-	18,134	24,473
Trip income	27,430	-	27,430	42,390
Club income	6,230	-	6,230	10,546
Swimming income	3,391	-	3,391	3,838
Insurance claims	774	-	774	-
Total 2020	101,015	2,381,458	2,482,473	2,242,865
Total 2019	133,330	2,109,535	2,242,865	

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 5. Income from other trading activities

	Unrestricted	Total	Total
	funds	funds	funds
	2020	2020	2019
	£	£	£
Squirrels Den income	37,049	37,049	43,205
Hire of facilities	3,749	3,749	5,940
Total 2020	40,798	40,798	49,145
Total 2019	49,145	49,145	

## 6. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Bank interest	158	158	172
Total 2019	172	172	

## 7. Expenditure

	Staff Costs 2020 £	Premises 2020 £	Other 2020 £	Total 2020 £	Total 2019 £
Educational activities					
Direct costs	1,138,083	65,736	103,802	1,307,621	1,170,364
Support costs	1,166,654	142,931	202,495	1,512,080	1,682,797
Total 2020	2,304,737	208,667	306,297	2,819,701	2,853,161
Total 2019	1,961,510	525,565	366,086	2,853,161	

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 8. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Educational activities	1,307,621	1,512,080	2,819,701	2,853,161
Total 2019	1,170,364	1,682,797	2,853,161	

# Analysis of direct costs

	Total funds 2020 £	Total funds 2019 £
Staff costs	1,138,083	979,799
Depreciation	69,460	67,176
Educational supplies	55,922	62,226
Staff development	7,995	11,955
Educational consultancy	36,161	49,208
Total 2020	1,307,621	1,170,364

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 8. Analysis of expenditure by activities (continued)

## Analysis of support costs

9.

Pension finance costs         20,000         11,000           Staff costs         1,166,654         981,711           Technology costs         12,770         20,144           Staff development         17,989         18,444           Maintenance of premises and equipment         81,215         407,638           Cleaning         13,636         6,413           Rent and rates         10,318         12,585           Energy costs         16,479         24,098           Insurance         7,182         7,657           Security and transport         6,815         5,819           Catering         80,303         92,225           Other support costs         36,771         35,686           Trip expenditure         32,170         50,825           Governance costs         9,778         8,552           Total 2020         1,512,080         1,682,797           Net expenditure         2020         2019           £         £         £           Operating lease rentals         5,796         2,164           Depreciation of tangible fixed assets         65,736         67,176           Fees paid to auditors for:         4,900         4,600 <td< th=""><th></th><th>Total funds 2020 £</th><th>Total funds 2019 £</th></td<>		Total funds 2020 £	Total funds 2019 £
Technology costs       12,770       20,144         Staff development       17,989       18,444         Maintenance of premises and equipment       81,215       407,638         Cleaning       13,636       6,413         Rent and rates       10,318       12,585         Energy costs       16,479       24,098         Insurance       7,182       7,657         Security and transport       6,815       5,819         Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Pension finance costs	20,000	11,000
Staff development         17,989         18,444           Maintenance of premises and equipment         81,215         407,638           Cleaning         13,636         6,413           Rent and rates         10,318         12,585           Energy costs         16,479         24,098           Insurance         7,182         7,657           Security and transport         6,815         5,819           Catering         80,303         92,225           Other support costs         36,771         35,686           Trip expenditure         32,170         50,825           Governance costs         9,778         8,552           Total 2020         1,512,080         1,682,797           Net expenditure         2020         2019           £         £         £           Coperating lease rentals         5,796         2,164           Depreciation of tangible fixed assets         65,736         67,176           Fees paid to auditors for:         -         -           - audit         4,900         4,600	Staff costs	1,166,654	981,711
Maintenance of premises and equipment       81,215       407,638         Cleaning       13,636       6,413         Rent and rates       10,318       12,585         Energy costs       16,479       24,098         Insurance       7,182       7,657         Security and transport       6,815       5,819         Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       2020       2019         £       £       £         Coperating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600	Technology costs	12,770	20,144
Cleaning       13,636       6,413         Rent and rates       10,318       12,585         Energy costs       16,479       24,098         Insurance       7,182       7,657         Security and transport       6,815       5,819         Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Staff development	17,989	18,444
Rent and rates       10,318       12,585         Energy costs       16,479       24,098         Insurance       7,182       7,657         Security and transport       6,815       5,819         Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Maintenance of premises and equipment	81,215	407,638
Energy costs         16,479         24,098           Insurance         7,182         7,657           Security and transport         6,815         5,819           Catering         80,303         92,225           Other support costs         36,771         35,686           Trip expenditure         32,170         50,825           Governance costs         9,778         8,552           Total 2020         1,512,080         1,682,797           Net expenditure         2020         2019           £         £         £           Operating lease rentals         5,796         2,164           Depreciation of tangible fixed assets         65,736         67,176           Fees paid to auditors for:         4,900         4,600	Cleaning	13,636	6,413
Insurance         7,182         7,657           Security and transport         6,815         5,819           Catering         80,303         92,225           Other support costs         36,771         35,686           Trip expenditure         32,170         50,825           Governance costs         9,778         8,552           Total 2020         1,512,080         1,682,797           Net expenditure         1,682,797         1,682,797           Net expenditure         2020         2019           £         £         £           Operating lease rentals         5,796         2,164           Depreciation of tangible fixed assets         65,736         67,176           Fees paid to auditors for:         -         -           - audit         4,900         4,600	Rent and rates	10,318	12,585
Security and transport       6,815       5,819         Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       2020       2019         £       £       £         Coperating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Energy costs	16,479	24,098
Catering       80,303       92,225         Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       1,682,797         Net expenditure for the year includes:       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Insurance	7,182	7,657
Other support costs       36,771       35,686         Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       1,682,797         Net expenditure for the year includes:       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       -       -       -         - audit       4,900       4,600       -	Security and transport	6,815	5,819
Trip expenditure       32,170       50,825         Governance costs       9,778       8,552         Total 2020       1,512,080       1,682,797         Net expenditure       1,682,797       1,682,797         Net expenditure for the year includes:       2020       2019         £       £       £         Operating lease rentals       5,796       2,164         Depreciation of tangible fixed assets       65,736       67,176         Fees paid to auditors for:       4,900       4,600	Catering	80,303	92,225
Governance costs         9,778         8,552           Total 2020         1,512,080         1,682,797           Net expenditure         1,682,797           Net expenditure for the year includes:         2020           2020         2019           £         £           Coperating lease rentals         5,796           Depreciation of tangible fixed assets         65,736           Fees paid to auditors for:         4,900           - audit         4,900	Other support costs	36,771	35,686
Total 20201,512,0801,682,797Net expenditure20202019Let expenditure for the year includes:20202019Let expenditure for the year includes:20202019Let expenditure for the year includes:20202019Depreciation of tangible fixed assets5,7962,164Depreciation of tangible fixed assets65,73667,176Fees paid to auditors for:-4,9004,600	Trip expenditure	32,170	50,825
Net expenditureNet expenditure for the year includes:2020 £2020 £0perating lease rentals Depreciation of tangible fixed assets Fees paid to auditors for:- audit4,900	Governance costs	9,778	8,552
Net expenditure for the year includes: 2020 2019 £ 2019 £ 2010 £ 2019 £ 2010 £ 2	Total 2020	1,512,080	1,682,797
2020 £2019 £Operating lease rentals5,7962,164Depreciation of tangible fixed assets65,73667,176Fees paid to auditors for:4,9004,600	Net expenditure		
££Operating lease rentals5,7962,164Depreciation of tangible fixed assets65,73667,176Fees paid to auditors for:4,9004,600	Net expenditure for the year includes:		
Depreciation of tangible fixed assets65,73667,176Fees paid to auditors for:4,9004,600			
Fees paid to auditors for:         4,900         4,600	Operating lease rentals	5,796	2,164
- audit 4,600	Depreciation of tangible fixed assets	65,736	67,176
	Fees paid to auditors for:		
	- audit	4,900	4,600
	- other services		1,640

#### (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 10. Staff

#### a. Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	1,637,254	1,524,276
Social security costs	122,429	97,629
Pension costs	544,129	339,605
	2,303,812	1,961,510
Agency staff costs	925	-
	2,304,737	1,961,510

Staff restructuring costs comprise:

#### b. Staff numbers

The average number of persons employed by the academy during the year was as follows:

2020 No.	2019 No.
19	23
65	73
3	2
87	98
	No. 19 65 3

# c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 No.	2019 No.
In the band £60,001 - £70,000	-	1
In the band £70,001 - £80,000	1	-

# d. Key management personnel

The key management personnel of the academy comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy was £310,375 (2019 £228,524).

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 11. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2020	2019
		£	£
Caroline Sice	Remuneration	70,000 - 75,000	65,000 - 70,000
	Pension contributions paid	15,000 - 20,000	10,000 - 15,000
Tara Hopkinson	Remuneration	40,000 - 45,000	35,000 - 40,000
	Pension contributions paid	5,000 - 10,000	5,000 - 10,000
Andrea Flux	Remuneration	15,000 - 20,000	15,000 - 20,000
	Pension contributions paid	0 - 5,000	0 - 5,000

During the year ended 31 August 2020, expenses totalling £1,642 were reimbursed or paid directly to 6 Trustees (2019: £1,206 to 5 Trustees), this was related to expenses incurred during their normal course of work as staff members.

#### 12. Trustees' and Officers' insurance

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

# (A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 13. Tangible fixed assets

	Long-term leasehold property £	Plant and machinery £	Motor vehicles £	Outdoor area £	Total £
Cost or valuation					
At 1 September 2019	2,249,751	88,051	13,000	86,511	2,437,313
Additions	14,600	-	-	-	14,600
At 31 August 2020	2,264,351	88,051	13,000	86,511	2,451,913
Depreciation					
At 1 September 2019	198,548	60,739	2,600	34,052	295,939
Charge for the year	44,192	14,017	2,600	8,651	69,460
At 31 August 2020	242,740	74,756	5,200	42,703	365,399
Net book value					
At 31 August 2020	2,021,611	13,295	7,800	43,808	2,086,514
At 31 August 2019	2,051,203	27,312	10,400	52,459	2,141,374

#### 14. Stocks

£
9,227
2019
£
1,353
7,224
44,979
40,372
93,928

### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 16. Creditors: Amounts falling due within one year

	2020 £	2019 £
SALIX loan	3,586	3,586
Trade creditors	41,198	205,620
Other taxation and social security	27,851	28,394
Other creditors	29,344	22,489
Accruals and deferred income	60,219	230,288
	162,198	490,377
	2020 £	2019 £
Deferred income at 1 September 2019	39,344	39,709
Resources deferred during the year	48,283	39,344
Amounts released from previous periods	(39,344)	(39,709)
	48,283	39,344

The majority of the deferred income amount relates to UIFSM, the remaining balance relates to income for rates relief and amounts paid by families in advance of trips, clubs and meals.

### 17. Creditors: Amounts falling due after more than one year

	2020 £	2019 £
SALIX loan	19,725	23,311

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is £1,793 (2019: £5,379). The loan term remaining is under 7 years, with the rate of interest being nil.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 18. Statement of funds

Unrestricted	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
funds						
General Funds	100,648	152,273	(68,941)	(18,796)	-	165,184
Restricted funds						
General Annual Grant (GAG) Other ESFA/DfE	-	1,800,388	(1,882,230)	81,842	-	-
grants Local authority	-	308,888	(308,888)	-	-	-
grants	-	272,182	(272,182)	-	-	-
Pension reserve	(940,000)	-	(218,000)	-	195,000	(963,000)
	(940,000)	2,381,458	(2,681,300)	81,842	195,000	(963,000)
Restricted fixed asset funds						
Fixed asset funds	2,141,374	77,646	(69,460)	(63,046)	-	2,086,514
Total Restricted funds	1,201,374	2,459,104	(2,750,760)	18,796	195,000	1,123,514
Total funds	1,302,022	2,611,377	(2,819,701)	-	195,000	1,288,698

The specific purposes for which the funds are to be applied are as follows:

#### **Unrestricted funds**

These funds are for the general use of the academy and may be used towards meeting any of the charitable objectives of the academy trust at the discretion of the trustees

#### **Restricted funds**

The General Annual Grant (GAG) represents funding received from the Education and Skills Funding Agency (ESFA) during the year in order to fund the continuing activites of the Trust. Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG it could carry forward at 31 August 2020.

Other DfE/ESFA grants, which includes pupil premium. This represents funding received from the ESFA to cater for disadvantaged pupils.

Local authority grants include high needs funding to cater for pupils with learning difficulties and other disabilities.

#### (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 18. Statement of funds (continued)

#### Restricted fixed asset funds

These funds are those specifically designated for capital expenditure. Fixed assets transferred on conversion to an Academy represent the leasehold premises and equipment donated to the Trust by the Isle of Wight Council.

DfE/ESFA Capital grants include Devolved Formula Capital grants (DFC) and Condition Improvement Fund grants (CIF).

#### Fund transfers

In the 2019 the academy was awarded a CIF grant which completed in the current year. The grant was used to replace the existing heating system and as the costs were not capitalised the funds have been transferred from the restricted fixed asset fund to the GAG in respect of repairs and maintenance costs.

# (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 18. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

Unrestricted funds	Balance at 1 September 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2019 £
General Funds		190,912	(86,511)	(3,753)		100,648
Restricted funds						
General Annual Grant (GAG)	134,087	1,573,801	(2,077,740)	369,852	-	-
Other ESFA/DfE grants Local authority	-	297,005	(297,005)	-	-	-
grants	-	238,729	(238,729)	-	-	-
Pension reserve	(380,000)	-	(86,000)	-	(474,000)	(940,000)
	(245,913)	2,109,535	(2,699,474)	369,852	(474,000)	(940,000)
Restricted fixed asset funds						
Fixed asset funds	2,192,984	381,665	(67,176)	(366,099)	-	2,141,374
Total Restricted funds	1,947,071	2,491,200	(2,766,650)	3,753	(474,000)	1,201,374
Total funds	1,947,071	2,682,112	(2,853,161)	-	(474,000)	1,302,022

# (A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 19. Analysis of net assets between funds

# Analysis of net assets between funds - current year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	-	2,086,514	2,086,514
Current assets	173,005	174,102	-	347,107
Creditors due within one year	(7,821)	(154,377)	-	(162,198)
Creditors due in more than one year	-	(19,725)	-	(19,725)
Pension scheme liability	-	(963,000)	-	(963,000)
Total	165,184	(963,000)	2,086,514	1,288,698

# Analysis of net assets between funds - prior year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £
Tangible fixed assets	-	-	2,141,374	2,141,374
Current assets	100,648	513,688	-	614,336
Creditors due within one year	-	(490,377)	-	(490,377)
Creditors due in more than one year	-	(23,311)	-	(23,311)
Pension scheme liability	-	(940,000)	-	(940,000)
Total	100,648	(940,000)	2,141,374	1,302,022
i Otai				

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 20. Reconciliation of net expenditure to net cash flow from operating activities

	2020 £	2019 £
Net expenditure for the period (as per Statement of financial activities)	(208,324)	(171,049)
Adjustments for:		
Depreciation	69,460	67,176
Defined benefit pension scheme finance cost	218,000	86,000
(Increase)/decrease in stocks	(4,294)	364
Decrease/(increase) in debtors	112,077	(90,424)
(Decrease)/increase in creditors	(331,765)	191,017
Interest receivable	(158)	(172)
Net cash (used in)/provided by operating activities	(145,004)	82,912
Cash flows from investing activities		
	2020 £	2019 £
Interest receivable	158	172
Purchase of tangible fixed assets	(14,600)	(15,566)
Net cash used in investing activities	(14,442)	(15,394)
Net cash used in investing activities	(14,442)	(15,394)

# 22. Analysis of cash and cash equivalents

21.

	2020 £	2019 £
Cash at bank and in hand	251,735	411,181

#### (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 23. Analysis of changes in net debt

	At 1 September 2019 £	Cash flows £	Other non- cash changes £	At 31 August 2020 £
Cash at bank and in hand	411,181	(159,446)	-	251,735
SALIX loan due within 1 year	(3,586)	3,586	(3,586)	(3,586)
SALIX loan due after 1 year	(23,311)	-	3,586	(19,725)
	384,284	(155,860)	-	228,424

#### 24. Pension commitments

The academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Isle of Wight Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

# **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

### (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 24. Pension commitments (continued)

# Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £200,143 (2019 - £128,018).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trusteeadministered funds. The total contribution made for the year ended 31 August 2020 was £184,000 (2019 - £172,000), of which employer's contributions totalled £147,000 (2019 - £139,000) and employees' contributions totalled £ 37,000 (2019 - £33,000). The agreed contribution rates for future years are 21 per cent for employers and 5.5 - 12.5 per cent for employees.

As described in note 1.12 the LGPS obligation relates to the employees of the academy, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the academy at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# (A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 24. Pension commitments (continued)

# Principal actuarial assumptions

	2020 %	2019 %
Rate of increase in salaries	3.00	2.70
Rate of increase for pensions in payment/inflation	2.20	2.30
Discount rate for scheme liabilities	1.70	1.90

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
Males	21.7	22.3
Females	23.8	24.7
Retiring in 20 years		
Males	22.4	23.9
Females	25.2	26.5

# Share of scheme assets

The academy's share of the assets in the scheme was:

2020 £	2019 £
826,150	759,110
355,880	305,910
63,550	67,980
25,420	-
1,271,000	1,133,000
	£ 826,150 355,880 63,550 25,420

The actual return on scheme assets was a loss of £62,000 (2019 - gain £32,000).

The amounts recognised in the Statement of Financial Activities are as follows:

	2020 £	2019 £
Current service cost	(345,000)	(214,000)
Interest income	23,000	28,000
Interest cost	(43,000)	(39,000)
Employer contributions	147,000	139,000
Total amount recognised in the Statement of Financial Activities	(218,000)	(86,000)

# LANESEND PRIMARY (A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 24. Pension commitments (continued)

Changes in the present value of the defined benefit obligations were as follows:

	2020 £	2019 £
Opening defined benefit obligation	2,073,000	1,288,000
Current service cost	345,000	214,000
Interest cost	43,000	39,000
Employee contributions	37,000	33,000
Actuarial (gains)/losses	(257,000)	506,000
Benefits paid	(7,000)	(7,000)
At 31 August	2,234,000	2,073,000

Changes in the fair value of the academy's share of scheme assets were as follows:

	2020 £	2019 £
Opening fair value of scheme assets	1,133,000	908,000
Interest income	23,000	28,000
Actuarial (losses)/gains	(62,000)	32,000
Employer contributions	147,000	139,000
Employee contributions	37,000	33,000
Benefits paid	(7,000)	(7,000)
At 31 August	1,271,000	1,133,000

The net movement in defined benefit obligations and the academy's share of scheme assets resulted in a £23,000 loss (2019: £560,000).

Net actuarial gains on defined benefit obligations and the academy's share of scheme assets totalled  $\pm 195,000$  (2019: loss  $\pm 474,000$ ).

#### 25. Operating lease commitments

At 31 August 2020 the academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Within 1 year	4,134	1,622
Between 1 and 5 years	4,134	-
	8,268	1,622

#### (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 26. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 27. Related party transactions

Owing to the nature of the academy and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy's financial regulations and normal procurement procedures relating to connected and related party transactions.

	2020	2019
Raven Design & Print	381	827

The transactions between Caroline Slice (Headteacher), Karen Herbert-Duff (Chair of Trustees) and Tara Hopkinson (Staff Trustee) are reimbursed expenses, this was related to expenses incurred during their normal course of work as staff members.