



Updated School Plan – Returning to School 8th March 2021

Dear Families

Firstly, thank you very much to all our families, children and staff for their support during these unusual times. We are very excited to have all children back in school from 8th March 2021, we have missed them all very much.

We have updated this plan based on the guidance we have been provided and the new guidance received February 2021, it is subject to change should further guidance be released. This plan supports the government's plan to fully open schools from 8th March 2021. The government's plan is for all children in all year groups to return to school full time, attendance at school is mandatory and holidays and fining policies will be reinstated at this time. The children will be in their classes and operate as a year group so that visits, trips, interventions, teaching and learning can be fully effective at this time. We will put in place proportionate protective measures for children and staff using the government guidance. We will minimise the number of contacts that a child has during the day. Please look out for further communications and updates.

Ultimately, we are carers and here for the children, the children will need comforting and emotional support, they will probably need and want comforting, and we will provide if they ask. Please let Mrs Sice know if this is not ok.

Please provide a mid-morning healthy snack, the children are used to snacks at home and can tire easily in school, we want to keep their energy levels up! Make sure the habits of washing hands lots are established encourage children to cough or sneeze into tissues and do talk to the children about the changes that will happen when they are in school.

These changes include Mummy and Daddy, Grandma, Grandad or family members not being allowed into school, washing our hands before coming into school, before we leave and lots throughout the day. Assemblies will be in the hall or in their own classroom via video, there will be changes of times to the school day. However, we will continue to have lots of fun and care for you as we have always done.

Children will be in their classes and allocated certain staff. The staff and children in that class will mix with other children and staff in their year group but not across the school. Children in Years 2 -6 will have their own resources, allocated table and chair and tables will be spread out as best we can. Children in Yr R and Yr 1 will continue with a discovery classroom and curriculum but with extra cleaning of resources. No toys or resources are to be brought from home, please, this will really help.

Lunch boxes, PE kits and coats, teachers will advise where to place these when children arrive.



All rooms being used are ventilated as much as possible with windows open. This just needs to be a flow of air rather than fully open exposure to the elements. Children are allowed to wear school hoodies and zoodies in school.

Covid testing

We have been provided with home test kits for our staff who are encouraged to participate in the twice weekly covid testing, this continues until further notice.

On Sunday 28th February the government announced that families and both childcare and support bubbles will be able to access twice weekly home testing kits, more information can be found here. [Rapid lateral flow testing for households and bubbles of school pupils and staff - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/rapid-lateral-flow-testing-for-households-and-bubbles-of-school-pupils-and-staff)

Face coverings

Children are not required to wear face coverings in primary schools. Staff and visitors should wear face coverings when unable to social distance from other adults.

School visitors and families onsite

Unfortunately no families will be allowed to enter the building unless a pre-booked appointment is made and only when a video call is not possible. If visiting the main office there will be a strict policy of one adult allowed in at one time and you will be asked to social distance at all times and wear a face covering.

Most meetings will continue to be carried out by video call although professionals supporting children will be permitted to visit school following hygiene procedures, these visits will be pre-booked. Coaches such as ballet and dance will be in school for year groups.

Drop off and pick ups

Families will arrive with children and be allocated drop off areas and times as per each year group below.

Only one adult to drop off and collect each child to limit the number of adults on site. Please wear a face covering, our staff will wear face coverings too.

Families should continue to have a distance of 2 metres away from each other and staff at drop off and pick up.

There will be outside handwashing facilities for the children to use before entering the building.

Collection of children – families will wait outside, social distanced, child to be sent outside for social distance handover, staff member to observe the child meets correct family member. Den children to remain in class with class teachers until The Den is open.



LSAs to be outside with notepad to take notes from families and pass on to relevant staff.

We would ask families to keep young children with them, they are unfortunately not allowed to use any of the outside play equipment at this time.

Once children have been dropped off or collected we would ask you to leave the premises without the usual stop for chat with others, this is very hard for us to write!

Public Health advice to minimise Covid19 (at all times we will take advice from Public Health and NHS, we will advise families to do the same)

Mandatory all of the time

- A requirement the people who are ill with Covid19 symptoms stay home and get tested or who have someone in their household with symptoms they must stay home.
- Robust hand and respiratory hygiene.
- Enhanced cleaning arrangements.
- Send home children or staff with Covid19 symptoms and advise them to follow the Stay Home guidance, they must self-isolate for at least 10 days and should arrange to be tested. Other members of the household including siblings should self-isolate for 10 days from when the symptomatic person first had symptoms.
- If a child is awaiting collection they should be moved if possible to a room they can isolated in with adult supervision. PE must be worn by staff caring for a child who is awaiting collection if a distance of 2 metres cannot be maintained.
- Any staff who have helped someone with symptoms and any children who have been in close contact do not need to go home and self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person tests positive or if they are requested to by NHS Test and Trace.
- If someone tests negative and they feel well and no longer have Covid19 symptoms then they can stop self-isolating. Other members of their household can stop self-isolating if symptom free.

Properly consider and put in place where possible

- Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far is reasonably practicable.
- PPE for certain situations.
- Grouping children together.
- Avoiding contact between groups.
- Arranging classrooms with forward facing desks where possible, children not to sit face to face.
- Staff maintaining distance from children and other staff as much as possible.



- Recording the groups which children and staff work in and visitor contacts. This should be proportionate to be able to assist Test and Trace but not onerous to the school.

Response to any infection

- Active engagement with NHS Test and Trace process.
- Schools must contact the local health protection team, this team will also contact schools if they become aware of someone who has tested positive who has attended the school.
- Contain any outbreak by following local health protection advice.
- If someone tests positive they should follow the stay at home guidance for households and must continue to self-isolate for at least 10 days from the onset of their symptoms and can only return to school if the symptoms have gone other than a cough or loss of smell/taste. This is because a cough or anosmia can last few weeks, if they still have a high temperature then they must continue to self-isolate until the temperature has gone. Those in the household must self-isolate for the full 14 days when there has been a positive result in the household.
- Must not share names or details of people with Covid19 unless essential to protect others

Containing an outbreak

- If schools have 2 or more confirmed cases within **10 days** or an overall rise in sickness absence where Covid19 is suspected they may have an outbreak and continue to work with the local protection team. Whole school closure should ONLY be considered on the advice of health protection teams.

Children unable to attend school due to medical advice or self-isolation

Those off school who are classes as clinically extremely vulnerable may be issued with a shielding letters, school now require a copy of this shielding letter. School will immediately offer access to remote learning for children with a shielding letter.

If classes or groups have to self-isolate due to case in school then remote education begins for those children.

Office procedures

School is now cashless.

The office will operate one parent in main reception at once, 2 metres away from the desk.

Office door will remain closed.

Payments can be made online or over the phone by card.



PE

Skills only no contact sports. P.E kits to be taken home and washed after use.

Keep consistent groups.

Equipment cleaned between use.

Outdoor sports should be prioritised where possible, maximising distance between children.

Music and performances

The playing of musical instruments and singing is permitted but the 2m rule must be in place, not face to face with people, preferably outside. The hall may be used if all windows and doors are open and in Year Group bubbles only but may need to limit numbers to ensure the 2m rule can be applied.

School trips

Awaiting guidance

Swimming

Awaiting guidance.

Reading books

Reading books will not be coming home and Reading Eggs is to be used instead.

Medicine, First aid and PPE

First day back office teams will be outside in areas to collect medicines and any changes to medication will require a new form. All medicines need to be in original boxes as per our medical policy. Please bring any medication with you for your children.

Breakfast/£1 club and after schools clubs/Den

After school - the Den will be open and normal procedures apply using a Track and Trace system.

Breakfast club – this will resume on Monday 8th March and will run 7.30am-8.30am. Again, normal procedures apply using a Track and Trace system.

To continue to support the staggered drop offs and pick-ups we will run a 1/2hr before school and 1/2hr after school club for each Year Group. This will be available to book online on School Money, this must be booked and paid for no later than the night before so that we have registers ready for the next day.

In the morning, the children will be in the hall in bubble areas for their year groups. Track and Trace system will apply if needed. Please bring your child to the front office



who will sign them in, wash hands and take them to the hall where the registers will be taken.

After school, children using the half-hour club will continue to be grouped in their year group bubbles using the area around the hall. Again, registers will be taken and Track and Trace used. Please come to the office and the Office Team will go and collect your child and bring them to you.

After school clubs will start after Easter in year group bubbles, both for outside professionals and in school. Further information about clubs will be with you shortly.

Precautions when leaving school

Wash hands before leaving school.

Wash hand when home.

Change clothes when home.

Cleaning

Cleaning will be after school as normal. There will be extra bin collections and door handle cleans through the day. Cleaning packs will be distributed to each room to ensure any shared resources can be cleaned between use e.g. phones, desks, toys.

Hand gel, soap and tissues will be available in all classrooms and staff areas, please replenish as needed.

Hand washing and respiratory hygiene - staff and children

More frequent handwashing to take place for 20 seconds at a time or using hand gel.

On arrival at school.

Before and after any transitions around the school.

Before and after using any play equipment.

Before and after food.

After using the toilet.

Before leaving school.

Cover your mouth and nose with tissue if coughing or sneezing, dispose of tissue and wash hands. If children don't do this then wash their hands! If unable to wash hands immediately then use hand gel.

Free school meals and Universal infant free school meals

Normal processes resume and meals will be provided in school.



Attendance for all Children

All children are required to attend school from 8th March 2021. We revert back to all normal policies for attendance, including fines.

Assemblies

9.05am every morning by Go To Meeting in classrooms.

Year groups from 1-6 will attend in the hall on a rota basis.

Assessments

We will carry out in house assessments for children in Years 1, 2, 4 and 6 using past papers during the week of 30th June 2021.

Pupil progress meetings

Will take place week of 15th March

Teaching and Learning

There has been a lot of talk about a Recovery Curriculum, in school we have made the decision to give the children what they need, not what others think they need. This may be emotional support or a focus on an area of learning. As mentioned in the newsletter Maths seems to have had the most impact, so a focus on this before a return would be great, and reading too, we all want our child to be excited about books.

Year R

Outside areas

Yr R outside area

Outside sink

Reception area

Entrance and exit

Gate from car park into Yr R outside area

Miss Hopkinson's classroom door

Drop and collection times – Whole Year R

JM 8.20am to 2.20pm

GH 8.30am to 2.30pm

TH 8.40am to 2.40pm



Year 1

Outside areas

Yr 1 outside area

Outside sink

Year 1 area

Entrance and exit

Gate from path into Yr 1 outside area

Own classrooms doors

Drop and collection times – Whole Year 1

8.35am to 2.35pm

Year 2

Outside areas

Yr 1 outside area

Outside sink

Yr 2 area

Entrance and exit

Gate from path into Yr 2 outside area

Own classrooms doors

Drop and collection times – Whole Year 2

8.20am to 2.20pm

Year 3

Outside areas

Rota between field and main playground

Outside sink

Allocated outside sink

Entrance and exit

Arrive at main gate and enter via own classrooms

Drop and collection times – Whole Year 3

8.20am to 2.20pm



Year 4

Outside areas

Rota between field and main playground

Outside sink

Allocated by table tennis area

Entrance and exit

Arrive at main gate

Drop and collection times – Whole of Year 4

8.30am to 2.30pm

Year 5

Outside areas

Rota between field and main playground

Outside sink

In courtyard

Entrance and exit

Arrive at main gate and then through courtyard gate

Drop and collection times – Whole Year 5

8.40am to 2.40pm

Year 6

Outside areas

Rota between field and main playground

Outside sink

Allocated outside sink

Entrance and exit

Arrive at main gate and enter own classrooms

Drop and collection times – Whole of Year 6

8.50am to 2.50pm



Year Group	Playtime
Reception	Set own
Yr 1	Set own
Yr 2	10.00am to 10.15am
Yr 3	10.15am to 10.30am
Yr 4	10.30am to 10.45am
Yr 5	10.45am to 11.00am
Yr 6	11.00am to 11.15am

Locations for playtimes and lunch playtime

Years 2 – 6 ALL on the main playground for the spring term, unless field is usable.

Year groups cannot mix during break or lunchtimes – Year 2-6 must stay in their allocated classes and year groups, this includes staff too.

Children's lunch rota

Year group	Location of lunch	Times
Reception	Hall	11.40am in for lunch, 12.05pm out to play
1	Classrooms	11.45 out to play 12.05pm in for lunch
2	Classrooms	11.45 out to play 12.05pm in for lunch
3	Classrooms	12.10pm out to play, 12.30pm in for lunch
4	Classrooms	12.30pm lunch, 12.50pm out to play
5	Classrooms	12.30pm out to play, 12.50pm lunch
6	Classrooms	12.45pm lunch, 1.10pm out to play

As a school we will help the children learn return to the Covid 19 routines. Although we will manage our groups and hygiene and help with social distancing, families must be aware that this will not always be possible and we do have to be realistic. We are a school and children will play and want to be with each other. We will do our very best to help and support and find a way through a new normal for now.

As always if any questions or worries please email me on caroline.sice@lanesendpri.iow.sch.uk

Kind regards

Caroline Sice