



## **Updated School Plan – school reopening 1<sup>st</sup> September 2020**

Dear Families

Firstly, thank you very much to all our families, children and staff for their support during these unusual times. We are very excited to have all children back in school from September, we have missed them all very much.

We have updated this plan based on the guidance we have been provided and the new guidance received 28<sup>th</sup> August 2020, it is subject to change should further guidance be released. This plan supports the government's plan to fully open schools from September 2020. The government's plan is for all pupils in all year groups to return to school full time from the beginning of the autumn term. Attendance at school is mandatory and holidays and fining policies will be reinstated at this time. The children will be in their classes and operate as a year group so that visits, trips, interventions, teaching and learning can be fully effective at this time. We will put in place proportionate protective measures for children and staff using the government guidance. We will minimise the number of contacts that a child has during the day. Please look out for further communications and updates.

Ultimately we are carers and here for the children, the children will need comforting and emotional support, they will probably need and want comforting, and we will provide if they ask. Please let Mrs Sice know if this is not ok.

Please provide a mid-morning healthy snack, the children are used to snacks at home and can tire easily in school, we want to keep their energy levels up! Make sure the habits of washing hands lots are established, encourage children to cough or sneeze into tissues and do talk to the children about the changes that will happen when they are in school.

These changes include Mummy and Daddy, Grandma, Grandad or family members not being allowed into school, washing our hands before coming into school, before we leave and lots throughout the day. Assemblies will be via video or in their own classroom, there will be changes of times to the school day. However we will continue to have lots of fun and care for you as we have always done.

Children will be in their classes and allocated certain staff. The staff and children in that class will mix with other children and staff in their year group but not across the school. Children in Years 2 -6 will have their own resources, allocated table and chair and tables will be spread out as best we can. Children in Yr R and Yr 1 will continue with a discovery classroom and curriculum but with extra cleaning of resources. No toys or resources are to be brought from home, please, this will really help.



Lunch boxes, PE kits and coats, teachers will advise where to place these when children arrive.

### **School visitors and families onsite**

Unfortunately no families will be allowed to enter the building unless a pre-booked appointment is made and only when a video call is not possible. If visiting the main office there will be a strict policy of one adult allowed in at one time and you will be asked to social distance at all times.

Most meetings will continue to be carried out by video call although professionals supporting children will be permitted to visit school following hygiene procedures, these visits will be pre-booked. Coaches such as ballet and dance will be in school for year groups.

### **Drop off and pick ups**

Families will arrive with children and be allocated drop off areas and times as per each year group below.

We encourage only one adult to drop off and collect each child to limit the number of adults on site.

Families should continue to have a distance of 2 metres away from each other and staff.

There will be outside handwashing facilities for the children to use before entering the building.

Collection of children – families will wait outside, social distanced, child to be sent outside for social distance handover, staff member to observe the child meets correct family member. Den children to remain in class with class teachers until The Den is open.

LSAs to be outside with notepad to take notes from families and pass on to relevant staff.

We would ask families to keep young children with them, they are unfortunately not allowed to use any of the outside play equipment at this time.

Once children have been dropped off or collected we would ask you to leave the premises without the usual stop for chat with others, this is very hard for us to write!



**Public Health advice to minimise Covid19 (at all times we will take advice from Public Health and NHS, we will advise families to do the same)**

**Mandatory all of the time**

- A requirement the people who are ill with Covid19 symptoms stay home and get tested or who have someone in their household with symptoms they must stay home.
- Robust hand and respiratory hygiene.
- Enhanced cleaning arrangements.
- Send home children or staff with Covid19 symptoms and advise them to follow the Stay Home guidance, they must self-isolate for at least 10 days and should arrange to be tested. Other members of the household including siblings should self-isolate for 14 days from when the symptomatic person first had symptoms.
- If a child is awaiting collection they should be moved if possible to a room they can be isolated in with adult supervision. PE must be worn by staff caring for a child who is awaiting collection if a distance of 2 metres cannot be maintained.
- Any staff who have helped someone with symptoms and any children who have been in close contact do not need to go home and self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person tests positive or if they are requested to by NHS Test and Trace.
- If someone tests negative and they feel well and no longer have Covid19 symptoms then they can stop self-isolating. Other members of their household can stop self-isolating if symptom free.

**Properly consider and put in place where possible**

- Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable.
- PPE for certain situations.
- Grouping children together.
- Avoiding contact between groups.
- Arranging classrooms with forward facing desks where possible, children not to sit face to face.
- Staff maintaining distance from children and other staff as much as possible.
- Recording the groups which children and staff work in and visitor contacts. This should be proportionate to be able to assist Test and Trace but not onerous to the school.



### **Response to any infection**

- Active engagement with NHS Test and Trace process.
- Schools must contact the local health protection team, this team will also contact schools if they become aware of someone who has tested positive who has attended the school.
- Contain any outbreak by following local health protection advice.
- If someone tests positive they should follow the stay at home guidance for households and must continue to self-isolate for at least **10** days from the onset of their symptoms and can only return to school if the symptoms have gone other than a cough or loss of smell/taste. This is because a cough or anosmia can last few weeks, if they still have a high temperature then they must continue to self-isolate until the temperature has gone. Those in the household must self-isolate for the full 14 days when there has been a positive result in the household.
- Must not share names or details of people with Covid19 unless essential to protect others

### **Containing an outbreak**

- If schools have 2 or more confirmed cases within 14 days or an overall rise in sickness absence where Covid19 is suspected they may have an outbreak and continue to work with the local protection team. Whole school closure should ONLY be considered on the advice of health protection teams.

### **Office procedures**

School is now cashless.

The office will operate one parent in main reception at once, 2 metres away from the desk.

Office door will remain closed.

Payments can be made online or over the phone by card.

### **PE**

Skills only no contact sports. P.E kits to be taken home and washed after use.

Keep consistent groups.

Equipment cleaned between use.

Outdoor sports should be prioritised where possible, maximising distance between children.



## **MUSIC AND PERFORMANCES**

- The playing of musical instruments and singing is permitted but the 2m rule must be in place, not face to face with people, preferably outside. The hall may be used if all windows and doors are open and in Year Group bubbles only but may need to limit numbers to ensure the 2m rule can be applied.

## **Swimming**

Awaiting guidance.

## **Reading books**

Reading books will not be coming home and teachers will advise on online books to share at home, we are also looking at a reading platform that will support this.

## **Medicine, First aid and PPE**

First day back office teams will be outside in areas to collect medicines and any changes to medication will require a new form. All medicines need to be in original boxes as per our medical policy. Please bring any medication with you for your children.

## **Breakfast/£1 club and after schools clubs/Den**

After school Den will be open from 2.45pm until 6pm and normal procedures apply.

First week back NO breakfast club – this will resume 2<sup>nd</sup> week back starting Monday 7<sup>th</sup> September and will run 7.30am-8.30am.

To support the staggered drop offs and pick-ups we will run a 1/2hr before school and 1/2hr after school club for each Year Group. This will be available to book online on School Money, this must be booked and paid for no later than the night before so that we have registers ready for the next day.

NO other after school clubs will take place until possibly after October Half Term.

## **Precautions when leaving school**

Wash hands before leaving school.

Wash hand when home.

Change clothes when home.

## **Cleaning**

Cleaning will be after school as normal. There will be extra bin collections and door handle cleans through the day. Cleaning packs will be distributed to each room to ensure any shared resources can be cleaned between use e.g. phones, desks, toys.



Hand gel, soap and tissues will be available in all classrooms and staff areas, please replenish as needed.

### **Hand washing and respiratory hygiene - staff and children**

More frequent handwashing to take place for 20 seconds at a time or using hand gel.

On arrival at school.

Before and after any transitions around the school.

Before and after using any play equipment.

Before and after food.

After using the toilet.

Before leaving school.

Cover your mouth and nose with tissue if coughing or sneezing, dispose of tissue and wash hands. If children don't do this then wash their hands! If unable to wash hands immediately then use hand gel.

### **Free school meals and Universal infant free school meals**

Normal processes resume.

### **Attendance for all Children**

All children are required to attend school from September. We revert back to all normal policies for attendance, including fines.

### **Assemblies**

9.05am every morning by Go To Meeting in classrooms.

Year groups from 2-6 will attend in the hall on a rota basis.



## **Teaching and Learning**

There has been a lot of talk about a Recovery Curriculum, in school we have made the decision to give the children what they need, not what others think they need. This may be emotional support or a focus on an area of learning. As mentioned in the newsletter Maths seems to have had the most impact, so a focus on this before a return would be great, and reading too, we all want our child to be excited about books.

## **Year R**

### **Outside areas**

Yr R outside area

### **Outside sink**

Reception area

### **Entrance and exit**

Gate from car park into Yr R outside area

Miss Hopkinson's classroom door

### **Drop and collection times – Whole Year R**

JM 8.20am to 2.20pm

GH 8.35am to 2.35pm

TH 8.50am to 2.50pm

## **Year 1**

### **Outside areas**

Yr 1 outside area

### **Outside sink**

Year 1 area

### **Entrance and exit**



Gate from path into Yr 1 outside area

Own classrooms doors

### **Drop and collection times – Whole Year 1**

8.35am to 2.35pm

## **Year 2**

### **Outside areas**

Yr 1 outside area

### **Outside sink**

Yr 2 area

### **Entrance and exit**

Gate from path into Yr 2 outside area

Own classrooms doors

### **Drop and collection times – Whole Year 2**

8.20am to 2.20pm

## **Year 3**

### **Outside areas**

Rota between field and main playground

### **Outside sink**

Allocated outside sink

### **Entrance and exit**

Arrive at main gate and enter via own classrooms

### **Drop and collection times – Whole Year 3**

8.20am to 2.20pm





## **Year 4**

### **Outside areas**

Rota between field and main playground

### **Outside sink**

Allocated by table tennis area

### **Entrance and exit**

Arrive at main gate

### **Drop and collection times – Whole of Year 4**

8.30am to 2.30pm

## **Year 5**

### **Outside areas**

Rota between field and main playground

### **Outside sink**

In courtyard

### **Entrance and exit**

Arrive at main gate and then through courtyard gate

### **Drop and collection times – Whole Year 5**

8.40am to 2.40pm

## **Year 6**

### **Outside areas**

Rota between field and main playground

### **Outside sink**

Allocated outside sink

### **Entrance and exit**

Arrive at main gate and enter own classrooms

### **Drop and collection times – Whole of Year 6**

8.50am to 2.50pm



As a school we will help the children learn the new routines. Although we will manage our groups and hygiene and help with social distancing, families must be aware that this will not always be possible and we do have to be realistic. We are a school and children will play and want to be with each other. Have a restful summer break and we can't wait to see you all in September.

As always if any questions or worries please email me on [caroline.sice@lanesendpri.iow.sch.uk](mailto:caroline.sice@lanesendpri.iow.sch.uk)

Kind regards

Caroline Sice