



Families Information – September 2022

Dear Families

Firstly, thank you very much to all our families, children and staff for their continued support. We have updated our Autumn plan to share with you.

We will continue handwashing as this remains the most critical element to ensure safety for all. The guidance 'Living with Covid' continues to support that children continue to thoroughly wash their hands and we will continue to do this at all transition points during the day.

We will remain mostly within our year groups with planned mixing across the day. Assemblies will continue in the hall or in children's own classroom via video but we will now allow three year groups in the hall.

All rooms being used are ventilated as much as possible with windows open as per the continued guidance. This just needs to be a flow of air rather than fully open exposure to the elements. Children to wear school hoodies and zoodies for outside play only (this may change when winter comes).

Our enhanced cleaning procedures will remain the same as before.

Covid testing

There is no need for testing.

Face coverings

Are no longer required.

School visitors and families onsite

We encourage families to pre-book appointments in school where possible and also offer a video calls if requested. If you are visiting the main office, you will be asked to sanitise your hands and if you are feeling well whilst we sign you in.

Most meetings can be carried out by video call or face to face, whichever you prefer. Professionals supporting children will be permitted to visit following hygiene procedures. Coaches such as ballet and dance will be in school for year groups.

New Intake Tours can now be pre-booked via the main office and Open Days will return.

We will continue to invite families back into school in for class performances providing that no further restrictions are imposed. Face coverings will not need to be worn for these.



Families Information – September 2022

Drop off and pick ups

All children need to be in school for their year group's times and in school no later than 8.35am, ready to start their day.

These are as follows:

Years R, 2 and 3: 8.25am – 2.40pm

Years 1 and 4: 8.30am – 2.45pm

Years 5 and 6 – 8.35am – 2.50pm

The outside handwashing facilities will be used for the children to use before entering the building.

Office procedures

School remains cashless.

The office will operate one parent in main reception at once.

PE

P.E kits/swimming kits are to be taken home and washed after each use. You will find your child's P.E. day information on your year group Newsletter which will be sent out to you shortly.

Outdoor sports will be prioritised where possible. Families will be allowed to attend sporting events that are outside. Indoor events may take place for particular year groups.

Swimming will continue for Years 1 – 4 as part of their P.E curriculum.



Families Information – September 2022

Breakfast/£1 club and after schools clubs/Den

After school - the Den will be open and normal procedures apply.

Breakfast club –is running and will run 7.30am-8.30am. Again, normal procedures apply.

In the morning, the children will be in the hall in bubble areas for their year groups. Front office will sign them in, disinfect hands and take them to the hall where the registers will be taken.

After school, children using the £1 am/pm club will continue to be grouped in their year group bubbles using the area around the hall. Children will be brought down to main front door at the end of the club.

The times for £1 am/pm are as follows:

AM Club - 7.55am – 8.35am

PM Club – 2.40pm – 3.20pm

After school clubs will continue mainly in year groups, both for outside professionals and in school. However, if not in year groups records of children attending must be kept. All bookings need to be made and paid for in advance on School Money.

Attendance for all Children

All children are required to attend school. We continue with all normal policies for attendance, including fines.

Assemblies

Assemblies will be at 8.50am every morning. Year groups from R - 6 will attend in the hall on a rota basis. Three year groups will be in assembly at once but children will remain in year groups. A gap will be left between year groups.

Drop off information:

Year R

Outside areas

Yr R outside area

Outside sink

Reception area

Entrance and exit

Gate from car park into Yr R outside area. The Reception side gate will now open am/pm but will not be manned as the outside exit gates are manned.



Families Information – September 2022

Mrs Domoney's and Miss Wren's classroom doors

Drop and collection times – Whole Year R

Drop off 8.25am – 2.40pm

Year 1

Outside area/sink

Entrance and exit

Gate from path into Yr 1 outside area own classrooms doors

Drop and collection times – Whole Year 1

8.30am to 2.45pm

Year 2

Outside sink

Yr 2 area

Entrance and exit

Gate from path into Yr 2 outside area own classrooms doors

Drop and collection times – Whole Year 2

8.25am – 2.40pm

Year 3

Outside sink

Allocated outside sink

Entrance and exit

Arrive at main gate and enter via own classrooms.

Drop and collection times – Whole Year 3

8.25am to 2.40pm

After school collection from classroom doors.

Year 4

Outside sink

Allocated outside sink

Entrance and exit

Arrive at main gate

Drop and collection times – Whole of Year 4



Families Information – September 2022

8.30am to 2.45pm – after school collection from classrooms.

Year 5

Outside sink

In courtyard

Entrance and exit

Arrive at main gate and then through courtyard gate – Year 5 and 6 to remain being collected at the front gates.

Drop and collection times – Whole Year 5

8.35am to 2.50pm

Year 6

Outside sink

Allocated outside sink by table tennis tables

Entrance and exit

Arrive at main gate and enter own classrooms

Drop and collection times – Whole of Year 6

8.35am to 2.50pm - Year 5 and 6 to remain being collected at the front gates.

Children's lunch

The children's lunchtimes will be in the Hall at their year group's allocated time slot. We will be inviting families in for lunch again as follows:

Autumn Term

Week Commencing	Year Group
3rd October 2022	Year 6
10th October 2022	Year 4
31st October 2022	Year 2
7th November 2022	Year R
14th November 2022	Year 1
21st November 2022	Year 3
28th November 2022	Year 5

Families Information – September 2022

Spring Term

Week Commencing	Year Group
16th January 2023	Year 6
23rd January 2023	Year 4
30th January 2023	Year 2
6th February 2023	Year R
27th February 2023	Year 1
6th March 2023	Year 3
13th March 2023	Year 5

Summer Term

Week Commencing	Year Group
15th May 2023	Year 6
22nd May 2023	Year 4
19th June 2023	Year 2
26th June 2023	Year R
3rd July 2023	Year 1
10th July 2023	Year 3
17th July 2023	Year 5

We hope the procedures we have kept in place will help to ensure we keep everyone safe in school. I hope you have had a wonderful summer and **I look forward to seeing all children back in school on Thursday 1st September 2022.**

Kind Regards

Caroline Sice

Headteacher

