



## **Updated School Plan – January 2022**

Dear Families,

Firstly, thank you very much to all our families, children and staff for their continued support during these unusual times, which have continued longer than we thought. It has been very exciting to have more and more opportunities for can-do moments for all.

We have updated this plan based on the guidance and updates from January 2022. It is subject to change should further guidance be released. We have reviewed the guidance carefully and have taken the decision to be cautious in how we lift the restrictions, so we can do our best to keep everyone safe and well.

The children will be in their classes and operate as a year group so that visits, trips, interventions, teaching and learning can be fully effective at this time. We will put in place proportionate protective measures for children and staff using the government guidance. We will continue to minimise the number of contacts that a child has during the day.

Handwashing remains the most critical element to ensure safety for all. We will ask children to continue to thoroughly wash their hands at all transition points during the day.

We will continue to remain within our year group bubbles. Assemblies will be in the hall or in children's own classroom via video but we will now allow two year groups in the hall at the same time sitting in year groups with a gap between them.

Children will be in their classes and allocated certain staff. Children in Years 2 -6 will have their own resources, an allocated table and chair with tables will be spread out as best we can. No toys or resources are to be brought from home, as before. Reading books will continue to go home.

All rooms being used are ventilated as much as possible with windows open as per the continued guidance. This just needs to be a flow of air rather than fully open exposure to the elements. Children are allowed to wear school hoodies and zoodies in school, but **school ones only** please.

### **Covid testing**

We have been provided with home test kits for our staff who are encouraged to participate in the twice weekly Covid testing. This continues until further notice.

Families can continue to home test. We recommend twice a week and every day if a positive case is in the household.

### **Face coverings**

Children are not required to wear face coverings in primary schools. Staff and visitors will continue to wear face coverings when unable to social distance from other adults. We will wear face coverings on the gate when welcoming the children. We would encourage you to continue to do so too please.



### **School visitors and families onsite**

Unfortunately, no families will be allowed to enter the building unless a pre-booked appointment is made. We will also offer a video call if possible. If visiting the main office, you will be asked to social distance at all times and wear a face covering.

Most meetings will be carried out by video call and these will continue, although professionals supporting children will be permitted to visit following hygiene procedures. Coaches such as ballet and dance will be in school for year groups.

New Intake Tours can now be pre-booked in-line with our Risk Assessment.

We will continue to invite families back into school in class bubbles for class performances, providing that no further restrictions are imposed. Face coverings will need to be worn if attending these.

### **Drop off and pick ups**

Families will arrive with children and be allocated drop off areas and times as per each year group below . Only one adult to drop off and collect each child to limit the number of adults on site. We would really appreciate it if you could continue to wear a face covering.

The outside handwashing facilities will be used for the children to use before entering the building.

LSAs to be outside with notepad to take notes from families and pass on to relevant staff.

### **Public Health advice to minimise Covid19 (at all times we will take advice from Public Health and NHS, we will advise families to do the same)**

Taken from <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

### **Mandatory Guidance**

- If you have COVID-19 symptoms you should stay at home and self-isolate immediately. You should arrange to have a PCR test as soon as possible. If this PCR test result is positive, you must continue to self-isolate.
- If you do not have COVID-19 symptoms, but you have a positive PCR test result, you must stay at home and self-isolate.
- If you live in the same household as someone with COVID-19 you are at significantly higher risk of becoming infected yourself.
- If you have been vaccinated with a COVID-19 vaccine, you are less likely to become severely ill if you catch COVID-19. You are also less likely to spread COVID-19 to other people, but it is still possible for this to happen. Therefore: if you are aged 18 years 6 months or over and you are not fully vaccinated, and you live in the same household as someone with COVID-19, you are legally required to stay at home and self-isolate



- If you are fully vaccinated or aged under 18 years and 6 months, and you live in the same household as someone with COVID-19, you are not legally required to self-isolate. However, you are strongly advised to take an LFD test every day for 7 days, and to self-isolate if any of these test results are positive
- LFD tests are very good at identifying people who have high levels of coronavirus and are most likely to pass on infection to others, even if you do not have symptoms.
- If you are notified by NHS Test and Trace of a positive test result you must complete a period of self-isolation. Your isolation period starts immediately from when your symptoms started, or, if you do not have any symptoms, from when your positive LFD or PCR test was taken, whichever test was taken first. Your isolation period includes the day your symptoms started (or the day your test was taken if you do not have symptoms), and the next 10 full days.
- This means that if, for example, your symptoms started at any time on the 15th of the month (or if you did not have symptoms but your first positive COVID-19 test was taken on the 15th), your isolation period ends at 23:59hrs on the 25th of the month.
- You can return to your normal routine and stop self-isolating after 10 full days if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice.
- You may be able to end your self-isolation period before the end of the 10 full days. You can take an LFD test from 6 days after the day your symptoms started (or the day your test was taken if you did not have symptoms), and another LFD test on the following day. The second LFD test should be taken at least 24 hours later. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result.
- You should not take an LFD test before the sixth day of your self-isolation period, and you should only end your self-isolation after you have had 2 consecutive negative LFD tests which should be taken at least 24 hours apart. You should stop testing after you have had 2 consecutive negative test results.
- Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.

From 11 January in England, people who receive positive lateral flow device (LFD) test results for coronavirus (COVID-19) will be required to self-isolate immediately and won't be required to take a confirmatory PCR test.

This is a temporary measure while COVID-19 rates remain high across the UK. Whilst levels of COVID-19 are high, the vast majority of people with positive LFD results can be confident that they have COVID-19.

Lateral flow tests are taken by people who do not have COVID-19 symptoms. Anyone who develops 1 of the 3 main COVID-19 symptoms should stay at home and self-isolate and take a PCR test.



They must self-isolate if they get a positive test result, even if they have had a recent negative lateral flow test – these rules have not changed.

### **Properly consider and put in place where possible**

- Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as reasonably practicable.
- PPE for certain situations.
- Grouping children together.
- Avoiding contact between groups.
- Arranging classrooms with forward facing desks where possible, children not to sit face to face.
- Staff maintaining distance from children and other staff as much as possible.
- Recording the groups which children and staff work in and visitor contacts. This should be proportionate to be able to assist Test and Trace but not onerous to the school.

### **Response to any infection**

- Active engagement with NHS Test and Trace process as needed although responsibility for track and trace no longer falls to the school.
- Schools must contact the local health protection team; this team will also contact schools if they become aware of someone who has tested positive who has attended the school.
- Contain any outbreak by following local health protection advice.

### **Containing an outbreak**

If schools have 10% of the school with confirmed cases of Covid -19 or 5 or more children in 1 class with a confirmed case, they may have an outbreak and will continue to work with the local protection team. Whole school closure should ONLY be considered on the advice of health protection teams.

### **Children unable to attend school due to self-isolation**

Some children may be well enough to do school work when they have Covid and we will provide remote education if this is the case.

### **Office procedures**

School is now cashless and will remain so.

The office will operate one parent in main reception at once. Office door will remain closed.

Payments can be made online or over the phone by card.



## **PE**

P.E kits/swimming kits to be taken home and washed after use. Keep consistent groups.

Equipment cleaned between use.

Outdoor sports should be prioritised where possible.

## **Music and performances**

The playing of musical instruments and singing is permitted within bubbles with good ventilation.

## **School trips**

UK Residential Trips permitted

Oversea Trips not permitted

## **Swimming**

In place with risk assessment

## **Medicine, First aid and PPE**

Any new medicines please bring them to the main office to completed a form for them.

## **Breakfast/£1 club and after schools clubs/Den**

After school - the Den will be open and normal procedures apply.

Breakfast club –is running and will run 7.30am-8.30am. Again, normal procedures apply.

In the morning, the children will be in the hall in bubble areas for their year groups. Please bring your child to the front office who will sign them in, disinfect hands and take them to the hall where the registers will be taken.

After school, children using the half-hour club will continue to be grouped in their year group bubbles using the area around the hall. Please come to the office and the Office Team will go and collect your child and bring them to you.

After school clubs will continue in year group bubbles, both for outside professionals and in school.

## **Precautions when leaving school**

Wash hands before leaving school. Wash hands when home.

Change clothes when home.



## **Cleaning**

Cleaning will be after school as normal. There will be extra bin collections and door handle cleans through the day. Cleaning packs will be distributed to each room to ensure any shared resources can be cleaned between use e.g. phones, desks, toys.

Hand gel, soap and tissues will be available in all classrooms and staff areas.

## **Hand washing and respiratory hygiene - staff and children**

More frequent handwashing to take place for 20 seconds at a time or using hand gel.

Handwashing to occur:

- On arrival at school
- Before and after any transitions around the school
- Before and after using any play equipment
- Before and after food
- After using the toilet
- Before leaving school

Cover your mouth and nose with tissue if coughing or sneezing, dispose of tissue and wash hands. If children don't do this then wash their hands. If unable to wash hands immediately then use hand gel.

## **Free school meals and Universal infant free school meals**

Normal processes resume and meals will be provided in school.

## **Attendance for all Children**

All children are required to attend school. We continue with all normal policies for attendance, including fines.



### **Assemblies**

9.05am every morning. Year groups from R-6 will attend in the hall on a rota basis. Two year groups will be in assembly at once but children will remain in bubbles. A gap will be left between the two bubbles.

### **Assessments**

We will carry out PIRA and PUMA assessments for children in Years 1 to 6 as per the Assessment Cycle.

### **Year R**

#### **Outside areas**

Yr R outside area

#### **Outside sink**

Reception area

#### **Entrance and exit**

Gate from car park into Yr R outside area

Mrs Domoney's and Miss Wren's classroom doors

#### **Drop and collection times – Whole Year R**

Drop off 8.20am to 8.40am Collection from 2.30pm to 2.45pm

### **Year 1**

#### **Outside areas Yr 1 outside area Outside sink Year 1 area**

#### **Entrance and exit**

Gate from path into Yr 1 outside area own classrooms doors

#### **Drop and collection times – Whole Year 1**

8.30am to 2.30pm

### **Year 2**

#### **Outside sink**

Yr 2 area

#### **Entrance and exit**

Gate from path into Yr 2 outside area own classrooms doors



## **Drop and collection times – Whole Year 2**

8.25am to 2.25pm

### **Year 3**

#### **Outside sink**

Allocated outside sink

#### **Entrance and exit**

Arrive at main gate and enter via own classrooms.

## **Drop and collection times – Whole Year 3**

8.25am to 2.25pm

After school collection from classroom doors.

### **Year 4**

#### **Outside sink**

Allocated outside sink

#### **Entrance and exit**

Arrive at main gate

## **Drop and collection times – Whole of Year 4**

8.30am to 2.30pm

### **Year 5**

#### **Outside sink**

In courtyard

#### **Entrance and exit**

Arrive at main gate and then through courtyard gate

## **Drop and collection times – Whole Year 5**

8.35am to 2.35pm



## **Year 6**

### **Outside sink**

Allocated outside sink by table tennis tables

### **Entrance and exit**

Arrive at main gate and enter own classrooms

### **Drop and collection times – Whole of Year 6**

8.40am to 2.40pm

### **Playtime**

Location- playground. Field will be reviewed in Spring.

<b>Year Group</b>	<b>Playtime</b>
Reception	Set own
Yr 1	Set own
Yr 2	10.00am to 10.15am
Yr 3	10.15am to 10.30am
Yr 4	10.30am to 10.45am
Yr 5	10.45am to 11.00am
Yr 6	11.00am to 11.15am

Year groups cannot mix during break or lunchtimes – Year 2-6 must stay in their allocated classes and year groups.

### **Children's lunch rota**

<b><u>Year group</u></b>	<b><u>Location of lunch</u></b>	<b><u>Times</u></b>
Reception	Hall	11.35am in for lunch, 12.05pm out to play
1	Classrooms	11.35 lunch 12.05 pm out to play
2	Classrooms	11.40 out to play 11:55 in for lunch
3	Classrooms	12.15pm out to play, 12.35pm in for lunch
4	Classrooms	12.30 pm lunch, 12.55pm out to play
5	Classrooms	12.30 pm out to play, 12.55pm lunch
6	Classrooms	12.50pm lunch, 1.15pm out to play

As a school we will monitor the situation and adapt and make changes as and when we feel it is safe to do so for our families, staff and children.



As always if any questions or worries please email me on [caroline.sice@lanesendpri.iow.sch.uk](mailto:caroline.sice@lanesendpri.iow.sch.uk)

Kind regards

Caroline Sice





